

MINUTES OF MEETING
HIGHLAND MEADOWS WEST
COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee meeting of the Highland Meadows West Community Development District was held on Wednesday, December 12, 2018 at 3:00 p.m. at 346 E Central Ave, Winter Haven, Florida.

Present were:

Rennie Heath
John Mazuchowski
Andrew Rhinehart
Lauren Schwenk
Keaton Alexander via phone
Jill Burns
Sarah Sandy via phone
Roy Van Wyk

The following is a summary of the discussions and actions taken at the December 12, 2018 Highland Meadows West Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 3:00 p.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there were no members of the public present at the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the November 14,
2018 Audit Committee Meeting**

Ms. Burns asked for comments, questions, or changes to the November 14, 2018 Audit Committee meeting. There being none, Ms. Burns asked for a motion to approve.

On MOTION by Mr. Rhinehart seconded by Mr. Heath with all in favor, the minutes of the November 14, 2018 Audit Committee Meeting were approved, as presented.

FOURTH ORDER OF BUSINESS

**Tally of Audit Committee Members
Rankings and Selection of an Auditor**

Ms. Burns stated they received two proposals, one from Carr, Riggs & Ingram and one from Grau & Associates. Ms. Burns noted the Board could accept staff's ranking of the two proposals or each individual Board Member could rank their own. Ms. Burns summarized the ranking by staff, which awarded CRI 100 points and Grau 98 points. She noted the only differential was price, CRI proposed \$3,000 per year for Fiscal Years 2018-2022 totaling \$15,000 and Grau proposed \$3,000 for 2018, \$3,100 for 2019, \$3,200 for 2020, \$3,300 for 2021, and \$3,400 for 2022 totaling of \$16,000. Ms. Schwenk asked Ms. Burns if she had an experience with Carr Riggs because she had not, and Ms. Burns replied she had worked with them at several Districts.

On MOTION by Mr. Heath seconded by Mr. Rhineheart with all in favor, Carr, Riggs & Ingram was ranked number one and Grau & Associates number two.

FIFTH ORDER OF BUSINESS

Adjournment

The meeting was adjourned at 3:03 p.m.

On MOTION by Mr. Heath seconded by Mr. Rhineheart with all in favor the meeting was adjourned.